

## **APPROVED MINUTES**

### **Advisory Board of Health**

**Tuesday, June 23, 2015**

**6:00 PM**

**Public Health Building  
1900 West Old Shakopee Road**

#### **Present**

##### Members:

Corinne Ellingham, Joshua Korthouse, Nick Kelley, Joe Lawless, Cindy McKenzie, Sharon Mills

##### Staff Advisor:

Bonnie Paulsen, Public Health Administrator

##### Staff:

Diann Kirby, Community Services Director

Amanda Nagy, Health Planner

Linda Riski-Lundeen, Office Supervisor

##### Guests:

Susan Palchick, Hennepin County Public Health Director

##### Public:

Zinash Beyene

Lordina Buabeng

Lisa Forrence

Hothan Muktar

Jane Onserio

Laura Rogowski

Nathan Zook

#### **Absent**

David Drummond

#### **Call to Order**

McKenzie, Chair-elect, called the meeting to order at 6:02 p.m.

#### **Approval of Minutes**

M/Korthouse, S/Kelley, and all voting aye to approve the meeting minutes of May 26, 2015.

#### **Approval of Agenda**

M/Ellingham, S/Lawless, and all voting aye to approve the June 23, 2015 meeting agenda.

### **STAFF REPORTS**

#### **Accreditation Update**

Nagy updated the Board on the accreditation process that will allow the Public Health Division to obtain national accreditation status. The formal application was submitted in June, 2014, and currently, Public Health is in the "document selection and creation" portion of the process. Final documents will be submitted to the Public Health Accreditation Board (PHAB) in November, 2015, and a site review is anticipated to take place three to six months after this submission. The announcement to notify Public Health whether or not it has received accreditation will follow another three to six months after the site review. Nationally, 75 health departments have been accredited (two in Minnesota, one being Hennepin County Public Health).

#### **Community Health Improvement Plan (CHIP): Year Two**

Susan Palchick, Public Health Director at Hennepin County and Co-chair of the CHIP (Community Health Improvement Partnership) Steering Committee, reviewed the history of and provided an update on CHIP. The Steering Committee used surveys and forums to collect data in the community to determine strategic health issues (maternal and child health (School Readiness); nutrition, obesity and physical activity (NOPA); and social and emotional wellbeing (Social Connectedness)) and targeted goals for each issue. Additionally, there are two

overarching goals that touch on these issues: social determinants of health and access to care.

**Community Center  
Needs Assessment**

Diann Kirby, Community Services Director, provided a progress report on the Bloomington Community Center needs assessment evaluation, the findings of which HGA Architects presented to the City Council on April 27, 2015. Priority for space for Public Health, Aquatics and Motor Vehicles fell just below the line, though the need was acknowledged. The next step in the process will be to bring community engagement to the City Council meeting in late July to see in which direction Council would like to go with this project.

**Public Health  
Administrator  
Update**

Paulsen discussed Public Health staffing updates, including two Public Health Nurse positions being filled and an offer being extended to a candidate for the Office Assistant position at the Sage Clinic. In addition, interviews have been conducted with candidates for the Assistant Public Health Administrator position.

**ADVISORY BOARD OF HEALTH REPORTS AND PLANNING****Chair's Report**

None.

**Tri-City Partners  
Report**

McKenzie gave an update on the June meeting, including an update on the SHIP funding available for the next couple of years (after SHIP 3 ends on 10/31/15).

TCP will not meet in July or August, but will meet again in September.

**Feedback on Public  
Health 2014 Annual  
Report and 2015  
Business Plan**

Paulsen advised that Public Health's 2014 Annual Report and 2015 Business Plan will be emailed to the Board for review and feedback within the next two to four weeks.

**Pearl of the Month**

Mills presented on the Bloomington Emergency Services Chaplain Program as this month's contribution.

**OTHER BUSINESS/ANNOUNCEMENTS****Presentation of the  
Health & Wellness  
Award**

At the City Council meeting on June 22<sup>nd</sup>, the Health & Wellness Award was introduced by Chair-elect McKenzie and presented to VEAP by the Mayor. About 40 board members, volunteers and staff from VEAP were in attendance. A small reception preceded the meeting.

**Next Meeting**

September 22, 2015, 6:00 – 8:00 p.m.  
Public Health Building, 1900 West Old Shakopee Road, Bloomington, MN 55431

**Adjournment**

M/Kelley, S/Lawless, and all voting aye to adjourn. The meeting was adjourned at 7:46 p.m.